



250th TOWN ANNIVERSARY COMMITTEE

MEETING MINUTES for
Tuesday, May 24, 2016

MEMBERS

PRESENT: Virginia Simms George (Chair), Norm Corbin (Clerk), David Carlson, Cathy McAuliffe, Amelia Graham,
ABSENT: Thomas Lowe (Vice-Chair), Robert Marchetta, Lorna Helms, Dale Rains (Treasurer),
OTHERS: Dawn Rand (Selectman), Bill Pantazis (Selectman), Andy Dowd, Francis Habib (Guest)

Meeting called to order: 5:40pm.

Meeting Minutes: The meeting minutes for May 10, 2016 were accepted with one edit; Dave is working with the Unitarian Church members for the Memorial Day Concert, not Bob.

- *Chairman Update:*
 - The 250th Committee received the 2016 Heritage Award from the Corridor 9 Chamber of Commerce for their efforts on the 250th Celebration. Virginia, Diane and Dawn were present to accept the award.
 - Virginia is getting very positive feedback on the Trolley History Tour and 5K Road Race events.
- *Finance Committee & Fundraising*
 - **Quilt:** The Quilt will be displayed and tickets sold at the Applefest Street Fair and the Masquerade Party.
 - **Cookbook:** Virginia will call a cookbook subcommittee meeting to determine next steps.
 - **Banners:** Virginia wants to meet with Dale and Lorna to review the final tally and income from the banners.
 - **250th Buttons:** An additional 500 were ordered by Norm, expected in a few days.
- *Town Sponsored Events:*
 - **Town History Trolley Tour (May 15, 2016) –**
 - All three Trolley Tours were filled for a total of 90 guests.
 - About 50 guests were turned away when they tried to register. The sub-committee is considering additional tours in the fall.
 - A big thank you for the sub-committee members who spent much time updating the tour narrative and route; Beverly Shafner, Jean Langley and Ernie Racine. Thanks also to the Historical Society for supplying historical information and Fred George for designing the brochure.
 - Norm and Virginia need to send in for the \$500 reimbursement from the Northborough Cultural Council.
 - Jean will be sending thank you notes to all volunteers.
 - **5K Road Race (May 21, 2016) –**
 - What a gorgeous day we had!! Everything went smoothly.
 - Totals: 168 Runners, 22 walkers
 - Extra shirts and medals are available. One of each will be saved for posterity.
 - The extra fruit, water and granola bars were donated to the food pantry.
 - Thank you notes will be sent to all support staff
 - See attachment for a recap of the finances
 - Cathy gave Norm a printout of all runners times and division results to donate to the Historical Society
 - **Family Fun Day (August 14, 2016)-**
 - Working out the schedule details and location of the games around the park
 - They will need publicity information printed before Assabet Tech. closes for the summer

- *Pre-Fireworks (September 17, 2016)*- No Update
- *Applefest Parade (September 18, 2016)* – Need to determine how the 250th committee should financially support the parade.
- *Cemetery Tour (September 24 , 2016)* – No Update
- *Masquerade Party (October 29, 2016)*- No Update
- *Guest Speaker (No Date selected)*
 - Virginia would like an update at our next meeting
- *“Hidden History: Discover Northborough’s Past via 50 Historic Markers”*-
 - The Eagle Scout and Norm will request permission to install some markers on Town Property at the June 13th Board of Selectmen meeting.
 - Dave and Norm met with Julie Doyle, a technology Instructor at Algonquin. She will be having their SWAT (Students Working to Advance Technology) team working with us. They will add QR (Quick Response Codes) so that additional information can be made available at the marker with a smart phone or tablet.
 - Carter Brannon (the Eagle Scout), his dad and Norm met with the DPW department to review the design of the markers. Several recommendations from the DPW team will be incorporated.
 - Carter will be contacting private homeowners and businesses regarding placing markers on their property.
- *Community & Civic Organization & Other Events:*
 - *Other Events:*
 - Unitarian Church - Memorial Day Concert (May 30): The funding from the 250th Committee for the music needs to be made out to the Unitarian Church
 - Historical Society- Ice Cream Social & Hunt for History (May 15): This was held at the same time as the Trolley History Tour that started and ended at the Society Building. Everything went well.
 - Historical Society- Fashion Show (May 22): This was well attended and a very interesting way to learn about prior citizens of Northborough and fashion history.
 - Senior Center History Walks – Every Thursday at 10:00am: Norm was a guide for the walk through Northborough’s Historic Districts on May 12. There were 35 people on the walk. Future walks include the Cemeteries, Main Street, Chapinville and the Aqueduct.

Next 250th Committee meeting: June 7, 2016 at 5:30

Agenda:

- Acceptance of Meeting Minutes
- Reports:
 - Chair Update
- Program Status Updates:
 - Parade Discussions
 - Guest Speaker update
- Any other business to come before the Committee

Motion to adjourn was made by Dave at 6:30, 2nd by Norm, passed unanimously.

Respectfully submitted,

Normand Corbin, 250th Anniversary Secretary

for May 24th 2016 Mtg

Recap of the 250th road race.

Fabulous day!
Fabulous road race!

5K

prereg 164
day of 17
Dupes 3
no shows 10
total runners 168 (all tshirts awards were based on 181)

1K

Prereg 22 walkers
day of 4 walkers
no show 4 (1family)
total walkers 22 (6 families with 1 family no show)

Money for the race \$6,000
expenses:
Assabet Voc Tech \$36.50
Crown Trophy \$2507.80
New England Timing \$1250.00

initial was \$800
Added cost: Finish Arch
Extra for Better Bibs

* total profit \$2205.70*
* does not include the police detail

Budgeted

Budget we approved based on 250 runners and 50 families was \$9000
expenses \$5652
Profit \$3348 → Not including Police Detail

Not bad with expenses \$3794.30 and money for the race \$6000